

GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal(V), Keesara (M), Medchal Dist - 501301

No. GCEET/040/2020-21

Dated 10.09.2020

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Library Advisory Committee - constituted for the Academic year 2020-2021 - Reg.

Library Advisory Committee is constituted with the following terms and conditions.

S. No	Name of the Staff Member S/Sr/Ms.	Position
1	Dr. P. Vijai Bhaskar - Prof. of ECE Dept. & Dean Academics	Coordinator
2	Dr. A. Sri Lakshmi - Professor, CSE & HoD	Member
3	Dr. K. Srinivas - Professor, IT & HoD	
4	Dr. S. Saryanarayana - Professor, ECE & HoD	
5	Dr. S. Shyam Kumar - Professor, ME & HoD	
6	Dr. D. Rudhika - Professor, EEE & HoD	
7	Dr. R. Prasanna Kumar - Professor, CE & HoD	
8	Dr. G. Neeraja Rani - Professor, FE & HoD	
9	Dr. J. Parulha Saradhi - Professor, MBA & HoD	
10	Mr. S. Chinappalanaidu - Librarian	Convener

Terms & Conditions:

1. To support the functioning of the library, and facilitate and guide its development activities
2. The committee should meet at least once in every semester.
3. Proceedings of the committee should be prepared within 48 hrs of every meeting and submitted to Principal.

S.
PRINCIPAL

To: Deans/HODs/ICs
AO / Librarian



PRINCIPAL

Geethanjali College of Engineering and Technology
(Autonomous)
Cheeryal (V), Keesara (M), Medchal Dist. (T.S.) - 501301

To

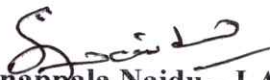
Dt: 30/12/2021

The Members of Library Advisory Committee

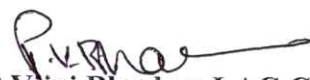
GCET

All the Library Advisory Committee Members are requested to make it convenient to attend a meeting scheduled on 30/12/2021 at 11.00 AM in Board Room to discuss on following Agenda

1. Procurement of Books for II-Semester for UG and I semester for PG programs for the Academic Year-2021-22
2. Renewal of subscription of print journals and e- Resources for the year 2022
3. Proposal for the Knimbus (Remote Access for subscribed content and Institutional Repository)
4. Any other item with the permission of chair


S. Chinnappala Naidu - LAC Convener

(Librarian)


Dr. P. Vijai Bhaskar-LAC Coordinator

(Prof. of ECE Dept & Dean Academics)

Committee Members

Dr. A Srilakshmi-CSE HoD



Dr. G. Neeraja Rani- S&H HoD



Dr. S. Suryanarayana-ECE HoD



Dr. D. Radhika-EEE HoD



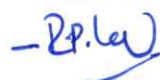
Dr. Dr. S. Shyamakumar-MECH HoD



Dr. G. J Parthasaradhi -MBA-HoD



Dr. R. Prasanna Kumar -CE HoD



Dr. K. Srinivas-IT HoD



Dr. L. Venkateshwar - CSE (Emerging Areas)-HoD






Special Invitees:

Prof. K. Somasekhara Rao-Dean Student Affairs



Dr. T. Rajamohan-Dean Admin




Cc to Principal/Secretary for kind information

PRINCIPAL

Geethanjali College of Engineering and Technology
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Cheeryal (V), Keesara (M), Madchal Dist. (T.S.) - 501 301

LIBRARY

Geethanjali College of Engg. & Tech.
Cheeryal (V), Keesara (M),
R.R. Dist., Pin-501 301



Geethanjali College of Engineering and Technology

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CENTRAL LIBRARY

Library Advisory Committee

Minutes of Meeting- Attendance Sheet

Venue: Board Room

Date & Time: 30/12/2021 at 11:00 AM

SNO	Name of the Member		Signature
1	Dr.P.Vijai Bhasker- Prof.of ECE Dept & Dean Academics	Coordinator	
2	Dr.T.S.Raja Mohan-Dean Admin	Special Invitee	
3	Prof.K.Somasekhara Rao-Dean Student Affairs	Special Invitee	
4	Dr.A.Sri Lakshmi - Professor , CSE & HOD	Member	 30/12/21
5	Dr.S.Suryanarayana - Professor , ECE & HOD	Member	 30/12/21
6	Dr.S.Shyam Kumar - Professor , ME & HOD	Member	
7	Dr.R.Prasanna Kumar - Professor , CE & HOD	Member	
8	Dr.G.Neeraja Rani - Professor, FE & HOD	Member	
9	Dr.D.Radhika - Professor, EEE & HOD	Member	
10	Dr.J.Parthasardhi - Professor, MBA & HOD	Member	
11	Mrs.S.Chinnappala Naidu-Librarian	Convener	

12. Dr. K. Srinivas, HOD-IT

13. Dr. L. Venkateswamy, HOD- CSE (EA.)

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**GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
CHEERYAL (V), KEESARA (M), MEDCHAL DIST. 501301
(Autonomous)**

MINUTES OF MEETING

Nature of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	Board Room	
Convened on Date	30.12.2021, 11.00AM	
List of Members Invited to Attend	Dr. R Prasanna Kumar-CE-HoD Dr. A. Sree Lakshimi-CSE-HoD Dr. L .Venkateswarlu-CSE-EA-HoD Dr.D Radhika-EEE-HoD Dr. S Suryanarayana -ECE-HoD Dr.K Srinivas-IT-HoD Dr.S. Shyamakumar-MECH-HoD Dr.G.Neeraja Rani-FE-HoD Dr. J .Parrhasaradhi-MBA-HoD Dr.T.Rajamohan-Dean Admin (Special Invitee) Prof.K .Somasekhara Rao- Dean Student Affairs (Special Invitee)	
Chaired by	Dr.P.Vijai Bhaskar-LAC Coordinator	
Copies Circulated to	Principal, Chairman, HoDs, Dean Admin ,Dean SA,I/Cs and A.O	
Agenda Points	Details of Discussions and approvals	Responsible Person
Procurement of Books for II-Semester and UG I-Semester for PG Programs	Librarian Presented the status of available books in the library in connection with UG-II-Semester Programs and PG I-Semester Programs. Based on the circular issued by the Library and as per the books requisition submitted by the departments, Members agreed and approved to proceed further to procure the books.	Librarian
Renewal of subscription of print Journals and e-Resources for the year -2022	Members approved the renewal of subscription of print journals and e-resources for the year 2022.	Librarian


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<p>Proposal for the knimbus(Remote Access for the subscribed content and Institutional Repository</p>	<p>Librarian presented</p> <ul style="list-style-type: none"> - Features of the Knimbus (Remote Access) - Subscription Price - Importance of this remote access for various accreditations such as NAAC, NBA etc., - The list of colleges using this for remote access. <p>Members suggested to check the feasibility and technical aspects with Mr. Vijay Bhaskar Reddy, Incharge Computing Centre, for further proceedings.</p>	<p>Librarian</p>
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LAC Convener


LAC Coordinator


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Cheeryal (V), Keesara (M), Medchal Dist.(T.S.)-501,301.





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Date: 30.03.2022

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 30.12.2021

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
1. Procurement of books for II-Semester for UG and I semester for PG Programs for the Academic Year-2021-22	Librarian Presented the status of available books in the library in connection with UG-II-Semester Programmas and PG I –Semester Programs. Based on the circular issued by the library and as per the books requisition submitted by the departemnts, Members agreed and approved to proceed further to procure the books	158 titles and 990 books approved by the management . Enclosed : File
2 Renewal of Subscription of print journals and e-Resources for the year-2022	Members approved the renewal of subscription of print journals and e-Resources for the year 2022	208 Journals and e-Resources renewed and subscribed Enclosed : File
3 Proposal for the Knimbus (Remote access for the subscribed content and Institutional Repository	Librarian presented Features of the knimbus(Remote Access) Subscription Price Importance of this remote access for various accreditations such as NAAC, NBA etc. The list of colleges using this for remote access Members sugested to check the feasibility and technical aspects with Mr. Vijay Bhaskar Reddy, Incharge of Computing centre , for further proceddings	The Remote Access proposal is accepted and approved by the management


CONVENER

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs




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COORDINATOR



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Dt: 26 July, 2021.

To

The Members of Library Advisory Committee

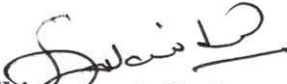
GCET

All the Library Advisory Committee Members are requested to make it convenient to attend a meeting scheduled on 27 July 2021 at 10.00 AM in Board Room to discuss on following Agenda

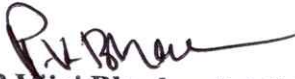
1. Preparation of Books Requisition of I-Semester for the Academic Year-2021-22

2. Budget Utilization Report-2020-21

3 Any other item with the permission of chair



S .Chinnappala Naidu – LAC Convener

(Librarian)

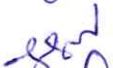

Dr.P.Vijai Bhaskar-LAC Coordinator


(Prof. of ECE Dept& Dean Academics)

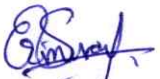
Committee Members

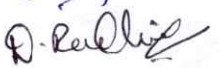
Dr. A.Sri Lakshmi-CSE HOD 


Dr. G. Neeraja Rani- S&H HOD 

Dr.S.Suryanarayana-ECE HOD 

Dr. S.Shyamakumar-MECH HOD 

Dr.K.Srinivas-IT HoD 


Dr. D. Radhika-EEE HOD 

Dr.G. J Parthasaradhi -MBA-HOD 

Dr. R Prasanna Kumar -CE HOD 

Special Invitees:

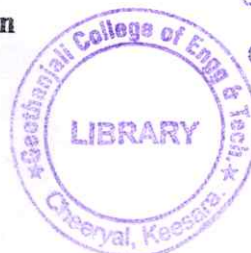
Prof.K .Somasekhara Rao-Dean Student Affairs

Dr. T.Rajamohan-Dean Admin 


Cc to Principal/Secretary for kind information

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CENTRAL LIBRARY

Minutes of Meeting- Attendance Sheet

Venue: Board Room

Date & Time: 27 July 2021 at 10.00 AM

SNO	Name of the Member		Signature
1	Dr.P.Vijai Bhasker- Prof.of ECE Dept & Dean Academics	Coordinator	
2	Dr.T.S.Raja Mohan-Dean Admin	Special Invitee	
3	Prof.K.Somasekhara Rao-Dean Student Affairs	Special Invitee	
4	Dr.A.Sri Lakshmi - Professor , CSE & HOD	Member	
5	Dr.S.Suryanarayana - Professor , ECE & HOD	Member	
6	Dr.S.Shyam Kumar - Professor , ME & HOD	Member	
7	Dr.R.Prasanna Kumar - Professor , CE & HOD	Member	
8	Dr.G.Neeraja Rani - Professor, FE & HOD	Member	
9	Dr.D.Radhika - Professor, EEE & HOD	Member	
10	Dr.J.Parthasardhi - Professor, MBA & HOD	Member	
11	Mrs.S.Chinnappala Naidu-Librarian	Convener	



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MINUTES OF MEETING

Nature of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	Board Room	
Convened on Date	27 July 2021 at 10.00AM	
List of Members Invited to Attend	Dr.T. RajaMohan-Dean Admin Dr.R .Prasannakumar-CE-HOD Dr.A.Sri Lakshimi-CSE-HOD Dr.K.Srinivas-IT-HOD Dr.D.Radhika-EEE-HOD Dr. S.Suryanarayana-ECE-HOD Dr. S.Shyamakumar-ME-HOD Dr. G .Neeraja Rani - S&H HOD Prof. Pardha Saradhi-MBA-HOD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs,	
Chaired by	Dr.P.Vijai Bhaskar-LAC Coordinator	
Copies Circulated to	Principal, Chairman, HODs, Dean Admin, Dean SA,I/Cs and A.O	
Agenda Points	Details of Discussion	Responsible Person
Preparation of Books Requisition of I-Semester Academic Year-2021-22	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies required	HoDs
Budget Utilization Report-2020-21	The Librarian presented budget Utilization report-2020-21	Librarian


LAC-Convener


LAC Coordinator




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Budget Utilization Report-2020-21

Description	Year	Budget Approved	Budget Utilization
Library	2020-21	29,52,000.00	16,63,634.00

Category wise Utilization

Books	Journals	E Resources	Total
4,73,856.00	5,57,098.00	6,32,680.00	16,63,634.00

Course wise Utilization

Course	Branch	Books	Journals	E-Resources	Total Expenditure
B.Tech	CSE	57065.00	80773.00	147398.00	285236.00
	CSE-IOT	23636.00	18858.00	35895.00	78389.00
	CSE-AIML	23569.00	19392.00	35895.00	78856.00
	CSE-DS	22447.00	21100.00	35895.00	79442.00
	CSE-CS	23792.00	24480.00	35895.00	84167.00
	ECE	4736.00	71870.00	147398.00	224004.00
	EEE	61774.00	50985.00	36913.00	14967.00
	CIVIL	77582.00	59835.00	36913.00	174330.00
	MECH	92037.00	65182.00	36913.00	194132.00
	IT	48775.00	22718.00	36913.00	108406.00
M.Tech	CSE	7253.00	49050.00	10754.00	67057.00
MBA	Management Studies	31190.00	72855.00	35898.00	139943.00
Total		4,73,856.00	5,57,098.00	6,32,680.00	16,63,634.00
Including Freshman Engineering					

S. Srinivas
Librarian

P. Srinivas
LAC Coordinator



[Signature]

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[Signature]
Principal



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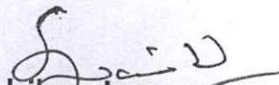
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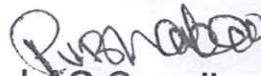
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e-Resources-2020-21


SNo	Description	Date of Invoice & No.	Amount	Remarks
2	EBSCO-IEEE(ASPP)	No.075 Date:30.01.2021	555390.00	
	K-HUB	No.2509 Date:10.03.2021	57820.00	
4	DELNET	No.2192 Date:15.02.2021	13570.00	
5	N LIST	Wait Coming Soon	5900.00	
			6,32,680.00	


Librarian


LAC Coordinator


Principal




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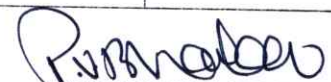
Date:18.08.2021

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 26.07.2021

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
Preparation of Books Requisition of I-semester Academic Year-2021-22	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies required	All department submitted list of required books to the Library Action Complied
Budget Utilization-2020-21	Librarian presented Budget utilization - 2020-21	File Enclosed Action Completed


CONVENER


COORDINATOR

Cc to: 
Secretary/Principal- For kind information
Deans/HODs/I/Cs




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Dt: 05.02.2021.

To

The Members of Library Advisory Committee

GCET

All the Library Advisory Committee Members are requested to make it convenient to attend a meeting scheduled on 06.02.2021 at 11.00 AM in Board Room to discuss on the following Agenda

1. Preparation of Books Requisition for II –Semester for the Academic Year-2020-21
2. Budget Propasal-2021-22
3. Any other item with the permission of chair



S. Chinnappala Naidu – LAC Convener

(Librarian)



Dr. P. Vijai Bhaskar-LAC Coordinator


(Prof. of ECE Dept & Dean Academics)

Committee Members


Dr. A Sreelakshimi -CSE HOD 

Dr. G. Neeraja Rani- S&H HOD 


Dr S. Suryanarayana-ECE HOD 

Dr. D. Radhika-EEE HOD 

Dr. M Devaiah-MECH HOD


Dr. G. J Parthasaradhi -MBA-HOD 

Dr. R Prasanna Kumar -CE HOD 

Dr. K. Srinivas-IT-HOD 

Special Invitees:

Prof. K. Somasekhara Rao-Dean Student Affairs

Dr. T. Rajamohan-Dean Admin 


Cc to Principal/Secretary for kind information




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Library Advisory Committee

Minutes of Meeting- Attendance Sheet

Venue: Board Room

Date & Time: 06.02.2021 at 11.00 AM

SNO	Name of the Member		Signature
1	Dr.P.Vijai Bhasker- Prof.of ECE Dept & Dean Academics	Coordinator	
2	Dr.T.S.Raja Mohan-Dean Admin	Special Invitee	
3	Prof.K.Somasekhara Rao-Dean Student Affairs	Special Invitee	
4	Dr. A SriLakshimi - Professor , CSE & HOD	Member	
5	Dr.S.Suryanarayana- Professor -ECE-HoD	Member	
6	Dr. Dr. M .Devaiah- - Professor , ME & HOD	Member	
7	Dr.R.Prasanna Kumar - Professor , CE & HOD	Member	
8	Dr.K.Srinivas-Professor- IT-HOD	Member	
9	Dr.G.Neeraja Rani - Professor, FE & HOD	Member	
10	Dr.D.Radhika - Professor, EEE & HOD	Member	
11	Dr.J.Parthasardhi - Professor, MBA & HOD	Member	
12	Mrs.S.Chinnappala Naidu-Librarian	Convener	



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MINUTES OF MEETING

Nature of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	Board Room	
Convened on Date	06.02.2021 at 11.00 AM	
List of Members Invited to Attend	Dr.T. RajaMohan-Dean Admin Dr.R .Prasannakumar-CE-HOD Dr.A Srilakshmi-CSE-HOD Dr. Suryanarayana-ECE-HOD Dr. G .Neeraja Rani - S&H HOD Dr.K.Srinivas-IT-HOD Dr.J. Pardha Saradhi-MBA-HOD Dr.D.Radhika-EEE-HOD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs, Dr. M .Devaiah-ME-HOD	
Chaired by	Dr.P.Vijai Bhaskar-LAC Coordinator	
Copies Circulated to	Principal ,Chairman ,HODs, Dean Admin, Dean SA,I/Cs and A.O	
Agenda Points	Details of Discussion	Responsible Person
Preparation of Books Requisition of II –Semester for the Academic Year-2020-21	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies of required	HoDs
Budget Utilization Report-2019-20	The Librarian presented budget Popsal-2021--22	Librarian


LAC –Convener




LAC Coordinator


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Annexure-2

PROPOSALS-BOOKS AND JOURNALS-2021-22

Course	Branch	Intake	Books		Journals		E-Journals	Remarks
			No of Books	Library	No of Journals	Library		
UG	CSE	240	250	150000	27	90000	K-HUB-60000	
	CSE-IT		250					
	CSE-AIML	60	250	150000	9	25000	DELNET-15000	
	CS-DS	60	250	150000	9	25000		
	ECE	240	250	150000	27	90000		
	ME	60	250	150000	20	50000		
PG	M.TECH	18	100	60000	12	50000	631000	
Introduce to New Courses or increase intake existing Course								
	CSE-AIML	60	500	300000	6	15000		


Librarian


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AICTE Norms-2021-2022

Programme	Total Number of Division	Titles	Volumes	National Journals	International Journals	E-Journals
Engineering and Technology (Under Graduate)	B	100#	500xB#	6x B	Desirable	The e-Shodh Sindhu is providing support in negotiating the prices of e-resources to AICTE approved Technical Institutions. The same shall be explored by the Institutions
M.Tech	B	50#	200#	6x B	6x B #	
MCA/ PGDM/ MBA (Post Graduate)	B	100#	500XB#	6x B	6x B #	

1# Book Titles and Volumes required at the time of starting a new Technical Institution equally distributed per subject.

2* Annual Increment equally distributed per subject.

3 Total number of Titles and Volumes shall be increased in continuation till 10 years from the starting of the course(s), which shall be the minimum stock of Books. Institutions shall have to add an annual increment of Books based on the changes in Curriculum and Syllabus from time to time by the affiliating University/Board.

NOTE: After 10 years as per the Affiliating Body Curriculum and Syllabus, the Older Edition Books shall be replaced with latest edition by 5% of the total minimum Books required for that Programme.


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- 4\$ Component for additional Division/ Course.
- 5 Books shall also include subjects of Science, Humanities, Management and Social Science as per the requirements of the Curriculum and Syllabus.
- 6 Digital Library facility with multimedia facility is essential.
- 7 Reprographic facility in the Library is essential.
- 8 Document scanning facility in the Library is essential.
- 9 Library Books/ non Books processing as per the standard classification and cataloguing system is essential.
- 10 Facilities to access the Online Courses is essential.
- 11 Library automation software including Bar coding is desirable.
- 12 Upto 66% of the total number of Titles and Volumes may be in the form of e-books with intranet access is mandatory in case of Post Graduate Level Programme(s) and shall be desirable in case of UG/ Diploma Programme(s). Member in NDL/ Indian National Digital Library in Engineering Sciences and Technology (INDEST) or any other National Consortium is permissible for e-books.
- 13 The Institution shall be a member of National Digital Library. Aggregators shall also be used.
- 14 NDL membership for faculty and students is highly desirable.


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Annexure-1

1-Furniture& Fixtures

S.No	Description	Size	Approx.cost	Remarks
2	Shelves front wooden sheets	4 sheets	20000.00	
3	Rotating Wire Magazine Rack with 16 Pocket and Sign Holder - Black	16 pockets	10000.00	
	Total		40000.00	


Librarian


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Annexure-3

Printing and Stationary

S.No	Description		Approx.cost	Remarks
1	Binding Charges		20000.00	
2	A4 Bundles	50 BOXES	15000.00	
3	Cartridge and toners		30000.00	
4	Stationary		20000.00	
5	Barecode Labels & Ribben	Labels-10000 Ribben-1	20000.00	
	Colour Printer	1	10000.00	
	Total		125000.00	


Librarian


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CENTRAL LIBRARY

Date:19.04.2021

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 06.02.2021

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
Preparation of Books Requisition of II-semester Academic Year-2020-2021	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies required	All department, submitted list of required books to the Library Action Completed
Budget Proposal-2021-22	Librarian presented Budget Proposal-2021-22	File Enclosed Action Completed


CONVENER


COORDINATOR

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs




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**CENTRAL LIBRARY**


S.No	Branch	As Per AICTE Norms Required volumes	Approx.Cost	Total Amount	Remarks
1	CSE	250	500	150000.00	
2	ECE	250	500	150000.00	
3	EEE	250	500	150000.00	
4	MECH	250	500	150000.00	
5	CIVIL	250	500	150000.00	
6	MBA	500	100	150000.00	
7	M.TECH	100	100	60000.00	
8	AI&ML	250	500	1500000.00	
9	Internet things	250	500	150000.00	
10	Data science	250	500	150000.00	
11	Cyber Security	250	500	150000.00	
	IOT	500	500	300000.00	New intake
	CSE-AIML	500	500	300000.00	New intake
	TOTAL			2310,000.00	

PART-2 – PRINT JOURNALS

S.No	Branch	No.of Journals	Total Amount	Remarks
1	CSE	30	90000.00	
2	ECE	30	90000.00	
3	EEE	10	25000.00	
4	MECH	10	25000.00	
5	CIVIL	10	25000.00	
	IT	10	25000.00	
	FE	10	25000.00	
6	MBA	25	50000.00	
7	M.TECH	15	50000.00	
8	AI&ML	10	50000.00	
9	IOT	10	50000.00	
10	DS	10	75000.00	
11	Cyber Security	10	75000.00	
	TOTAL	190	610000.00	

PART-3 E-RESOURCES

S.No	Branch	Database	Total Amount	Remarks
1	CSE	IEEE	600000.00	
2	ECE	DELNET	14000.00	
3	EEE	K-HUB	70000.00	
4	MECH	NLIST	6000.00	
5	CIVIL			
6				
6	MBA			
7	M.TECH			
	FME			


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	AI&ML				
	IOT				
	DS				
	Cyber Security				
TOTAL	PART-1+PART-2+PART-3			681000.00	
				3601000.00	

Department wise Allocations

Department	Branch	Books	Journals	E-Resources	Total
CSE	CSE	150000.00	90000.00	150000	390000.00
	CSE-Emering Courses	1200000.00	130000.00	150000	1480000.00
	M.TECH	60000.00	50000.00	27000	137000.00
IT	IT	150000.00	25000.00	29000	204000.00
ECE	ECE	150000.00	90000.00	150000	390000.00
EEE	EEE	150000.00	50000.00	50000	250000.00
MECH	MECH	150000.00	50000.00	50000	250000.00
CIVIL	CIVIL	150000.00	50000.00	50000	250000.00
MBA	MBA	150000.00	750000.00	25000	250000.00
	TOTAL	2310000.00	610000.00	681000.00	3601000.00
Freshman Engineering -961467.00(26.7% of total Estimated budget)					


LIBRARIAN


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CENTRAL LIBRARY

Dt: 03.08.2020.


To

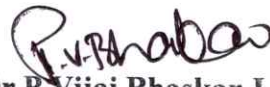
The Members of Library Advisory Committee

GCET

All the Library Advisory Committee Members are requested to make it convenient to attend a meeting scheduled on 04.08.2020 at 2.00 PM in Board Room to discuss on following Agenda

1. Preparation of Books Requisition of I-Semester for the Academic Year-2020-21
2. Budget Utilization Report-2019-20
- 3 Any other item with the permission of chair


S .Chinnappala Naidu – LAC Convener
(Librarian)


Dr.P.Vijai Bhaskar-LAC Coordinator
(Prof. of ECE Dept& Dean Academics)

Committee Members

Dr. G.Somasekhar-CSE HOD

S.Suryanarayana-ECE HOD

Dr. Dr.S.Shyamakumar-MECH HOD

Dr. R. Prasanna Kumar -CE HOD

Dr. G. Neeraja Rani- S&H HOD

Dr. D. Radhika-EEE HOD

Dr.G. J Parthasaradhi -MBA-HOD

Special Invitees:

Prof.K .Somasekhara Rao-Dean Student Affairs

Dr. T.Rajamohan-Dean Admin


Cc to Principal/Secretary for kind information



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CENTRAL LIBRARY

Library Advisory Committee

Minutes of Meeting- Attendance Sheet

Venue: Board Ro

Date & Time: 04.08.2020 at 2.00 PM

SNO	Name of the Member		Signature
1	Dr.P.Vijai Bhasker- Prof.of ECE Dept & Dean Academics	Coordinator	
2	Dr.T.S.Raja Mohan-Dean Admin	Special Invitee	
3	Prof.K.Somasekhara Rao-Dean Student Affairs	Special Invitee	
4	Dr. G.Somasekhar - Professor , CSE & HOD	Member	
5	Dr.S.Suryanarayana- Professor -ECE-HoD	Member	
6	Dr. S.Shyamakumar- Professor , ME & HOD	Member	
7	Dr.R.Prasanna Kumar - Professor , CE & HOD	Member	
8	Dr.G.Neeraja Rani - Professor, FE & HOD	Member	
9	Dr.D.Radhika - Professor, EEE & HOD	Member	
10	Dr.J.Parthasardhi - Professor, MBA & HOD	Member	
11	Mrs.S.Chinnappala Naidu-Librarian	Convener	



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CENTRAL LIBRARY

MINUTES OF MEETING

Nature of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	Board Room	
Convened on Date	04.08.2020	
List of Members Invited to Attend	Dr.T. RajaMohan-Dean Admin Dr.R .Prasannakumar-CE-HOD Dr.D.G.Somasekhar-CSE-HOD Dr.D.Radhika-EEE-HOD Dr.S.Suryanarayan-ECE-HOD Dr. S.Shyamakumar-ME-HOD Dr. G .Neeraja Rani - S&H HOD Prof. Pardha Saradhi-MBA-HOD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs,	
Chaired by	Dr.P.Vijai Bhaskar-LAC Coordinator	
Copies Circulated to	Principal, Chairman, HODs, Dean Admin, Dean SA,I/Cs and A.O	
Agenda Points	Details of Discussion	Responsible Person
Preparation of Books Requisition of I-Semester Academic Year-2020-21	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies required	HoDs
Budget Utilization Report-2019-20	The Librarian presented budget Utilization report-2019-20	Librarian
Discuss about the Digital Access During the Pandemic	The Librarian Provided e-Books download links webinars alerts and login credentials for the subscribed content all faculties and students	Librarian


LAC-Convener


LAC Coordinator




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CENTRAL LIBRARY

Date: 06.10.2020

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 04.08.2020

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
Preparation of Books Requisition of I-semester Academic Year-2021	Librarian presented the availability of the books in the library and requested the members to identify and place a request if any further copies required	All departments submitted list of required books to the Library Action Completed
Budget Utilization report 2019-20	Librarian presented budget Utilization report-2019-20	File Enclosed Action Completed
Discuss about the Digital Access during the pandemic	The Librarian provided e- Books down loaded links ,webinars alerts and login credential for the subscribed content all faculties and students	File Enclosed Action Completed

CONVENER

Cc to: 
Secretary/Principal- For kind information
Deans/HODs/I/Cs


COORDINATOR



PRINCIPAL

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To

Dt: 02.03.2020

The Members of Library Advisory Committee

GCET

All the Library Advisory Committee Members are requested to make it convenient to attend a meeting scheduled on 03.03.2020 at 2.00PM in Board Room to discuss on the following Agenda

1. Implementation of suggestions given by the members in the previous meeting held on-01.02.2.20
2. Any other item with the permission of chair

S. Chinnappala Naidu – LAC Convener

(Librarian)

Dr. P. Vijai Bhaskar-LAC Coordinator

(Prof. of ECE Dept& Dean Academics)

Committee Members

Dr. D.S.R. Murthy-CSE HOD

Dr. G. Neeraja Rani- S&H HOD

Prof. B. Hari Kumar-ECE HOD

Dr. D. Radhika-EEE HOD

Dr. T Siva Prasad-MECH HOD

Dr. G. J Parthasaradhi -MBA-HOD

Dr. R. Prasanna Kumar -CE HOD

Special Invitees:

Prof. K. Somasekhara Rao-Dean Student Affairs

Dr. T. Rajamohan-Dean Admin

Cc to Principal/Secretary for kind information



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CENTRAL LIBRARY

Library Advisory Committee

Minutes of Meeting- Attendance Sheet

Venue: Board Room

Date & Time: 03.03.2020 at 2.00PM

SNO	Name of the Member		Signature
1	Dr.P.Vijai Bhasker- Prof.of ECE Dept & Dean Academics	Coordinator	
2	Dr.T.S.Raja Mohan-Dean Admin	Special Invitee	
3	Prof.K.Somasekhara Rao-Dean Student Affairs	Special Invitee	
4	Dr. D.S.R. Murthy - Professor , CSE & HOD	Member	
5	Prof.B.Harikumar- Professor -ECE-HoD	Member	
6	Dr. T Siva Prasad- Professor , ME & HOD	Member	
7	Dr.R.Prasanna Kumar - Professor , CE & HOD	Member	
8	Dr.G.Neeraja Rani - Professor, FE & HOD	Member	
9	Dr.D.Radhika - Professor, EEE & HOD	Member	
10	Dr.J.Parthasardhi - Professor, MBA & HOD	Member	
11	Mrs.S.Chinnappala Naidu-Librarian	Convener	



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CENTRAL LIBRARY

MINUTES OF MEETING

Nature of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	Board Room	
Convened on Date	03.03.2020,2.00PM	
List of Members Invited to Attend	Dr.T. RajaMohan-Dean Admin Dr.R .Prasannakumar-CE-HoD Prof.B.Harikumar-ECE-HoD Dr. G .Neeraja Rani - S&H HoD Dr.D.Radhika-EEE-HoD Dr.J. Pardha Saradhi-MBA-HoD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs, Dr. T Siva Prasad-MECH HOD Dr.D.S.R. Murthy-CSE-HoD	
Chaired by	Dr.P.Vijai Bhaskar-LAC Coordinator	
Copies Circulated to	Principal, Chairman, HoDs, Dean Admin ,Dean SA,I/Cs and A.O	
Agenda Points	Details of Discussion	Responsible Person
Implementation of suggestions given by the members in the previous meeting held on-01.02.2.20	<ul style="list-style-type: none">• Librarian presented the status of the Library in department wise in a tabular format <u>File Enclosed</u>• Librarian Presented all the developments made from the last Academic year to till date• Made arrangement to mail the articles published by the faculty to library	Librarian


LAC -Convener




LAC Coordinator



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Date: 05.03.2020

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 03.03.2020

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
Implementation of suggestions given by the members in the previous meeting held on 01.02.2020	The members opined that all developments made from last academic year to till date	Librarian presented the status of the library in department wise in a tabular format <u>File Enclosed</u> Action completed
	Librarian presented all the developments made from the last academic years to till date	Librarian has implemented winoou software, QR code and Gate register software (report generate with photo) <u>File Enclosed</u> Action Completed
	Made arrangement to mail the articles published by the faculty to Library	Librarian has circulated to mail id for the mail the article published by the faculty to Library Action Completed


CONVENER


COORDINATOR

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs






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Cheerayal (V), Keesara (M), Medchal Dist. (T.S.) - 501 301

AGENDA

1. Implementation of suggestions given by the members in the previous meeting held on 01.02.2020

2 Any other item with the permission of chair

REVIEW OF PRESENT STATUS OF LIBRARY

COURSE		BRANCH	AS PER NORMS UP TO 2020-2021	AVAILABILITY UP TO 2019-20	ADDED TITLES AND VOLUMES 2019-20	TOTAL AVAILABILITY OF TITLE AND VOLUMES	REMARKS	
	TITLES	VOLUMES	TITLES	VOLUMES	TITLES	VOLUMES	TITLES	
B.TCH	CSE IT	1150 150	6000 750	1484	9620	77 480	1561 10100	T- Sufficient V-Sufficient Excess: T-261 V-3350
	ECE	1150	6000	1322	7515	36 243	1358 7758	T- Sufficient V-Sufficient Excess: T-208 V-2435
	MECH	650	3250	605	3625	55 347	660 3972	T- Sufficient V-Sufficient Excess: T-60 V- 722
	CIVIL	500	2500	499	2896	51 311	550 3207	T-Sufficient V-Sufficient Excess: T-50 V-707
PG	MBA	750	7000	607	3798	78 366	685 4164	T-Deficiency-143 V- Defeciency-2836
	M.Tech	500	1100	631	3426	5 16	636 3442	T- sufficient V- Sufficient excess:T-131 V-2342

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JOURNALS-2020

COURSE	BRANCH	AS PER NORMS NATIONAL & INTERNATIONAL		AS PER NORMS Journals	Total Availability of National and international Journals 2019 Subscribed		Availability of E Journals	Total Availability of National and international Journals 2020 Subscribed		Availability of E Journals
		National	International		National	Intr.National		National	Intr.National	
B.TCH	CSE	24	DE	RECOMMENDED	26	-	IEEE (180)	27	-	IEEE (228)
	ECE	24	SIR		27	-	DELNET	27	-	DELNET(1044)
	EEE	12	RA		20	-	K HUB	20	-	K HUB(e-Journals-3917 e-books-4126 videos-194
	MECH	12	BLE		17	3	NLIST	17	3	NLIST (e-books. E-Journals)
					20	-	British Library Membership	20	-	British Library Membership (interlibrary loan and e-books(Proquest)
PG	MBA	12	6		19	6		19	6	
	M.Tech CSE	6	6		6	6		6	6	
FE					10	-		10		
Total					15	15		155	15	

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DEPARTMENTAL LIBRARIES

Department	UP TO 2018-19				2019-20				TOTAL	
	TITLES		VOLUMES		TITLES		VOLUMES		TITLES	VOLUMES
	TITLES	VOLUMES	TITLES	VOLUMES	TITLES	VOLUMES	TITLES	VOLUMES	TITLES	VOLUMES
CSE	421	421	15	15	436	436			436	
ECE	433	433	13	13	446	446				446
IT	---	--	---	---	---	---			---	--
MECH	149	149	11	10	159	159				159
EEE (Mechatronics)	243	243	12	12	255	255				255
CIVIL	142	142	12	12	154	154				154
S & H	197	197	15	15	212	212				212
MBA	---	---			---	---			---	---
Total	1585	1585	77	77	1662	1662				1662


Principal
 Government College of Engineering
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 Gudiyadi (V), Kottur (M), Madurai, Dist.
 T.S. 625 001.

WEED OUT


Dept	UP TO 2017-18		2018-19		TOTAL	
	Titles	volumes	Titles	volumes	Titles	Volumes
CSE&IT	244	214	20	33	234	247
ECE	67	202	15	18	82	220
EEE	104	143	16	41	120	184
ME	49	63	6	6	55	69
CE	5	5	1	1	6	6
FME	25	207	18	28	43	235
MBA	66	251	1	1	67	252
Others	106	196	---	---	106	196
TOTAL	666	1281	76	128	713	1409

UP TO 2015-16 Weed out material disposed.

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E-RESOURCES

S. No	Department	Up to 2018-19 (Back volumes)							2019-20 Added							Total
		E-Journals	Video Lectures	Text book CDs	E-books	E-Journals	Video Lectures	Text book CDs	E-Books	Text book CDs	E-Books	E-Journals	Video Lectures	Text book CDs	E-Books	
1	CSE&IT	716	1300	1000	1000	522	150	118	152	118	152	1238	1450	1118	1152	
2	ECE	185	1587	752	497	445	112	73	167	73	167	630	1699	825	664	
3	EEE	322	153	73	426	670	150	10	137	10	137	992	303	83	563	
4	MECH	312	1570	90	1187	537	347	33	145	33	145	849	1917	123	1332	
5	CIVIL	777	582	9	301	1237	189	38	100	38	100	2014	771	47	401	
6	FE	2319	256	541	2619	904	614	6	143	6	143	3223	870	547	2762	
7	MBA	229	198	153	297	217	111	7	110	7	110	446	309	160	407	
8	M.Tech	223	125	222	654	75	32	-	95	-	95	298	157	222	749	
	TOTAL	5083	5571	2840	6981	4607	1705	285	1049	285	1049	9690	7476	3125	8030	


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PROJECTS

S.NO	DEPARTMENT	TITLES	2019-20	TOTAL
1	CSE	470	54	524
2	ECE	671	81	752
3	EEE	90	22	112
4	CE	21	34	55
5	ME	81	29	110
6	MBA	791	..	791
7	OTHERS	266	..	266
	TOTAL	2390	220	2610


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CENTRAL LIBRARY

To

Dt: 31.01.2020

The Members of Library Advisory Committee

GCET

Sub: Library Advisory Committee Meeting for the second semester of Academic Year 2019-20-Reg.

The Library Advisory C committee Meeting is scheduled on **01.02.2020 at 10 AM** in Board Room to discuss the requirements of library for Second Semester of the academic year-2019-20. All the committee members are requested to attend the same

The following agenda has been proposed and the committee members are requested to give their opinions/views

AGENDA

- Review of present status of Library
- Review of developments made from last academic year
- Proposal for approval of Electronic Display board at main entrance of Library
- Submission of copy of papers published by the faculty to Library
- Suggestions to prepare the budget for the academic year 2020-21
- Any other suggestions by the members

S. Chinnappala Naidu- Convener

(In charge of Central Library)

Committee Members

Dr. D.S.R. Murthy-CSE- HOD

Prof.B .Hari Kumar-ECE HOD

Dr. T Siva Prasad-MECH HOD

Dr. R.Prasanna Kumar-CE HOD

Special Invitees:

Dr.S.T.Raja Mohan -Dean Admin

Prof.K .Somasekhara Rao-Dean Student Affairs

Kind ~~for~~ Information --Secretary/ Principal

Dr.P. Vijai Bhaskar - 31/1/2020
Coordinator

(Prof. of ECE Dept & Dean Academics)

Dr. G. Neeraja Rani- S&H HOD

Dr. D. Radhika-EEE HOD

Dr.J.Parthasardhi-MBA-HOD

PRINCIPAL

Geethanjali College of Engineering and Technology
(Autonomous)

Cheeruvu (V), Keesara (M), Medchal Dist. (T.S.) - 501 301



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CENTRAL LIBRARY

Library Advisory *committee*

MINTUES OF MEETING

Venue *Block -1*

Attendance Sheet

Date & Time *11/2/2020*
10am

SNo	Name of the Member		Signature
1	Dr.P .Vijai Bhaskar – Prof. of ECE Dept& Dean Academics	Coordinator	<i>P.V. Bhaskar</i>
2	Dr.S.T.Raja Mohan -Dean Admin	Special Invitee	—
3	Prof.K .Somasekhara Rao- Dean Student Affairs	Special Invitee	<i>leave</i>
4	Dr. D.S.R. Murthy-CSE- HOD	Member	<i>MSR</i>
5	Prof.B .Hari Kumar-ECE HOD	Member	—
6	Dr. T Siva Prasad-MECH HOD	Member	<i>T Siva Prasad</i>
7	<i>Dr. R. Prasanna Kumar-CE HOD</i> <i>K R C Reddy</i>	Member	<i>K R C Reddy</i>
8	Dr. G. Neeraja Rani- S&H HOD	Member	<i>G. Neeraja Rani</i>
9	Dr. D. Radhika-EEE HOD	Member	—
10	Dr.J.Parthasardhi-MBA-HOD	Member	<i>J. Parthasardhi</i> <i>11/2/2020.</i>
11	Mrs.S . Chinnappala Naidu-Librarian	Convener	<i>S. Chinnappala Naidu</i>

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CENTRAL LIBRARY

LAC MINUTES OF MEETING Date: 01/02/2020

Ref: OGP/ICM/CAY/DLC-109

File: Retention: 3Y

Nature Of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	R&D Discussion Room, Block-1, 3 rd floor	
Convened on (Date)	01.02.2020	
List of Members Invited to Attend	Dr.T. RajaMohan-Dean Admin Prof. K Somasekhara Rao - Dean Student Affairs Dr.R .Prasannakumar-CE-HOD Dr.D.S.R. Murthy-CSE-HOD Dr.D.Radhika-EEE-HOD Prof.B.Harikumar-ECE-HOD Dr. T.Siva Prasad-ME-HOD Dr. G .Neeraja Rani - S&H HOD Prof. Pardha Saradhi-MBA-HOD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs, Dr.T. RajaMohan-Dean Admin, Dr.D.Radhika-EEE-HOD	
Chaired By	Dr. P.Vijai Bhaskar-LAC -Coordinator	
Copies Circulated to	Principal, Chairman, HODs, Dean Admin, Dean SA, I/Cs and A.O.	
Agenda Points	Details of discussion	Responsible person
Review of present status of Library	Presented the status of the library in tabular format, but all the members suggested to modify the table in such a way that it should reflect all the information related to all the titles/volumes/International/National journals required as per the norms and the availability in systematic way.	Librarian
Review of developments made from last academic year	Discussed about the Gate register, implementation of Winnow software, QR codes etc. Members opined that all the developments made from last academic year to till date not clearly mentioned, and they also suggested to incorporate all the developments in the presentation	Librarian

M


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Proposal for approval of Electronic Display board at main entrance of Library	Members approved the Electronic display board subjected to the condition that the display board should display the important library information like no. of volumes/ titles , visitors etc. rather showing only welcome	All Members
Submission of copy of papers published by the faculty to Library	Members suggested and approved to submit a soft copy of the papers published by the faculty to the library. Librarian is requested to provide email id to the departments.	All Members
Suggestions to prepare the budget for the academic year 2020-21	As the Librarian is not projected the requirements for the 2020-21 academic year, and hence no discussion held regarding this issue	All Members
Any other suggestions	Members suggested to schedule another meeting soon by incorporating all the suggestions mentioned above.	All Members


Convener


Coordinator

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CENTRAL LIBRARY

Dt: 22.12.2018

To

The Members of Library Advisory Committee

GCET

Sub: Library Advisory Committee Meeting for the second semester of Academic Year 2018-19 -Reg.

The Library Advisory Committee Meeting is Rescheduled on 24.12.2018 at 2 PM in Board Room to discuss the requirements of library for the second semester of academic year 2018-19. All the committee members are requested to attend the same


The following agenda has been proposed and the committee members are requested to give their opinions/views

Agenda

- 1 Status of central library - Action report (2018-19 -I-ISEM)
- 2 Library software developments
- 3 Requirement of security cameras and facilitate to watch the footage.
- 4 Property counter along with one security person
- 5 Proposal to ban the usage of the mobiles in central library by staff and students
- 6 Any other suggestions



S Chinnappala Naidu- Convener


(In charge of Central Library)



Dr.P. Vijai Bhaskar - Coordinator

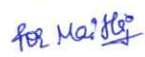
(Prof. of ECE Dept& Dean Academics)

Committee Members


Dr. B.V. Swathi-CSE HOD 

Prof.B. Hari Kumar-ECE HOD 

Dr. T Siva Prasad-MECH HOD 

Dr. R. Prasanna Kumar-CE HOD 


Dr. G. Neeraja Rani- FME HOD 


Dr. D. Radhika-EEE HOD 

Dr.G. Sita Madhavi-MBA-HOD 

Special Invitees:

Prof.K. Somashekara Rao-Dean Student Affairs 

Dr.T.Rajamohan-Dean Admin 

Cc to Principal/Secretary for kind information 

Balarai




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CENTRAL LIBRARY

MINTUS OF MEETING

Attendance Sheet

Venue: Board Room

Date & Time : 24.12.2018 at 2.PM

S.No.	Name of the Member		Signature
1	Dr.P .Vijai Bhaskar - Prof. of ECE Dept& Dean Academics	Coordinator	
2	Prof.K .Somasekhara Rao- Dean Student Affairs	Special Invitee	
3	Dr.T.Rajamohan-Dean Admin	Special Invitee	
4	Dr. B.V. Swathi-CSE HOD	Member	
5	Prof.B .Hari Kumar-ECE HOD	Member	
6	Dr. T Siva Prasad-MECH HOD	Member	
7	Dr. Prasanna Kumar-CE HOD	Member	
8	Dr. D. Radhika-EEE HOD	Member	
9	Dr. G. Neeraja Rani- S&H HOD	Member	
10	Dr.G. Sita Madhavi-MBA-HOD	Member	
11	Mr.S. Chinnappala Naidu	Convener	

RVMR Suneel Krishna

Member



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CENTRAL LIBRARY

LAC MINUTES OF MEETING

Date: 24/12/2018

Ref: OGP/ICM/CAY/DLC-109

File: Retention: 3Y


Nature Of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	BOARD ROOM	
Convened on (Date)	24.12.2018	
List of Members Invited to Attend	Prof. K Somasekhara Rao - Dean Student Affairs Dr. G .Neeraja Rani - S&H HOD Dr.T. RajaMohan-Dean Admin Dr.B.V Swathi-CSE-HOD Prof.B.Harikumar-ECE-HOD Dr.R .Prasannakumar-CE-HOD Dr.D.Radhika-EEE-HOD Dr.G.Sita Madavi-MBA-HOD	
List of Members Unable to Attend	Dr. T. Siva Prasad-ME HOD	
Chaired By	Dr. P.Vijai Bhaskar-LAC -Coordinator	
Copies Circulated to	Principal, Secretary, HODs, Dean-Admn., I/Cs and A.O.	
Agenda Points	DETAILS OF DISCUSSION	RESPONSIBLE PERSON
Status of Central Library-Action Report(2018-19-I-Sem)	Presented the status of Library and Action Report on the held on 11.05.2018	Librarian
Library Software Development	Discussed about the Implantation of winnou software for Library activities, but some transaction Problem identified in that	Librarian
Requirement of security of cameras and facilitate to watch the footage	Discussed on the implementation of CC Camara, but footages in available and on the request	All Members
Property counter along with security person	Discussed on property counter along with one security person, members felt the it may be difficult to nominate person	All Members
Proposal to ban the usage of the mobiles in central Library by staff and students	Members opined the phone may be it switch of mode in central library	All Members


LAC Convener


LAC Coordinator

Copy to
Members of LAC/Deans
Secretary/Principal kind for information




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CENTRAL LIBRARY

Date:04.01.2019

ACTION REPORT


Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 24.12.2018

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
Status of Central Library	Presented the status of Library and Action Report on held on 11.05.2018	File Enclosed Action Completed
Library Software Developments	Discussed about the implementation of winnoux software for library activities like circulation, webopac, and journals entry	Action Completed
Requirement of security of cameras and facility to watch the footage	Discussed on the implementation of CC Camara, but footage is available and on the request	Action Completed
Property counter along with security person	Discussed on property counter along with one security person members felt it may be difficult to nominate person	Action Completed
Proposal to ban the usage of the mobile in central Library by staff and students	Members opined the phone may be switched off in central library	Action Completed


CONVENER


COORDINATOR

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs


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GEETHANJALI COLLEGE OF ENGINEERING & TECHNOLOGY
Cheeryal(V),Keesara (M),Medchal Dist – 501301

No.GCET/027/2018-19

Dated 20.07.2018

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Library Advisory Committee – constituted for Academic year – 2018-19 – Reg.

Library Advisory Committee is constituted with the following terms and conditions.

S.No	Name of the Staff Member S/Sri/Ms.	
1	Dr.P.Vijai Bhaskar – Prof. of ECE Dept.& Dean Academics	Coordinator
2	Dr.B.V.Swathi – CSE HOD	Member
3	Prof.B.Hari Kumar – ECE HOD	
4	Dr.T.Siva Prasad – ME HOD	
5	Dr.D.Radhika – EEE HOD	
6	Dr.P.Rama Mohan Rao – CE HOD	
7	Dr.G.Neeraja Rani – S&H HOD	
8	Dr.G.Sita Madhavi – MBA HOD	
9	Mr.S.Chinnappalanaidu – Librarian	Convenor

Terms & Conditions:

1. To support the functioning of the library, and facilitate and guide its development activities
2. The committee should meet at least once in every semester.
3. Proceedings of the committee should be prepared within 48 hrs of every meeting and submitted to Principal.


PRINCIPAL

To: Deans/HODs/I/Cs
AO


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Geethanjali College of Engineering and Technology
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Dated 15.12.2017

OFFICE OF THE PRINCIPAL

OFFICE ORDER

Sub: Library Advisory Committee – modified for Academic year – 2017-18 – Reg.
Library Advisory Committee is modified with the following terms and conditions.


S.No	Name of the Staff Member S/Sri/Ms.	
1	Dr.B.Srinivas – Professor in ME Dept.	Coordinator
2	Dr.S.Nagender Kumar – CSE HOD	Member
3	Prof.B.Hari Kumar – ECE HOD	
4	Dr.T.Siva Prasad – ME HOD	
5	Ms.D.Radhika – EEE HOD	
6	Dr.G.Neeraja Rani – S&H HOD	
7	Dr.G.Sita Madhavi – MBA HOD	
8	Mr.S.Chinnappalanaidu – Librarian	Convenor

Terms & Conditions:

1. To support the functioning of the library, and facilitate and guide its development activities
2. The committee should meet at least once in every semester.
3. Proceedings of the committee should be prepared within 48 hrs of every meeting and submitted to Principal.

To: Deans/HODs/I/Cs
AO


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2018-19 - 1 - Sem



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Library Advisory Committee

Date: 11/05/2018

MINUTES OF MEETING

Ref: OGP/ICM/CAY/DLC-109

File: Retention: 3Y

Nature Of Meeting	LIBRARY ADVISORY COMMITTEE	
Venue	BOARD ROOM	
Convened on (Date)	11.05.2018	
List of Members Invited to Attend	Dr. B.Sreenivas - Professor in ME Dept Dr. S. Nagendra Kumar - CSE HOD Dr. K Ramachandra Reddy- CE HOD Dr. G. Sita Madavi -MBA HOD Dr. T. Rajamohan- Dean of Admin Dr .D. Radhika- EEE HOD	
List of Members Unable to Attend	Prof. K Somasekhara Rao - Dean Student Affairs Dr. G .Neeraja Rani - S&H HOD Dr. T. Siva Prasad-ME HOD Dr. Vijaya Gunturu- Dean Academics Prof.B Hari Kumar- ECE-HOD	
Chaired By	Dr. B. Sreenivas - Coordinator	
Copies Circulated to	Principal, Secretary, HODs, Dean-Admn., I/Cs and A.O.	
Agenda Points	DETAILS OF DISCUSSION	RESPONSIBLE PERSON
Purchase of books for the Semester-I of Academic Year-2018-19.	1. Books may be purchased as per text book ratio 1:4 and Reference titles: maximum of 5 copies 2. All HODs asked for the list of titles of books and volumes that are available in the central library	Librarian To purchase books within two weeks after the financial approval. To send within a week
Problems of server in Digital library	Digital library server found to be inaccessible due to network problems	The issue was discussed with CSE HOD -Dr S. Nagender Kumar and will be rectified soon.
Copies of Question papers and Time tables for central library	Librarian requested the exam branch for a copy of all external, MID exam question papers and time tables for the circulation in central library. It is proposed to maintain hard copies of previous examination question papers in the central library for the access of students and faculty	A Letter has to be sent to Examination branch
Any Other Suggestions	A Hard copy of Subscribed Journals to be circulated to the respective departments to increase the readability of journals by faculty	With the principal approval library journal hard copies may be circulated to the departments

S. Sankar
Convenor



B. Sreenivas
Coordinator

Cc: Principal, Secretary, Members

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Library Advisory Committee

Date: 5/05/2018

CIRCULAR

To
The Members of Library Advisory Committee
GCET


Sub: Library advisory committee Meeting for the first semester of academic year 2018-19-Reg.

The Library Advisory committee meeting is scheduled on 11.05.2018 at 2 PM in Board Room to discuss the requirements of library for the first semester of academic year 2018-19. All the committee members are requested to attend the same

The following agenda has been proposed and the committee members are requested to give their opinions/views.




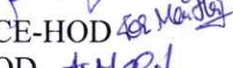
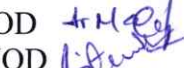

Agenda Points:

1. Purchase of books for the first semester of academic year 2018-19
2. Separate reference section
3. Exam Time tables and Previous Question papers send to central Library
- 4 Digital Library problems
- 5 Any other suggestions

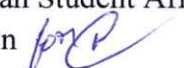

Dr. Bura Sreenivas
Coordinator-LAC


S. Chinnappalanaidu
Convener-LAC


Committee Members:

Dr. S. Nagender Kumar, CSE-HOD
Dr. B. Hari Kumar, ECE-HOD 
Dr. T. Siva Prasad, ME-HOD 
Dr. D. Radhika, EEE-HOD 
Dr. K. Ramachandra Reddy, CE-HOD 
Dr. G. Neeraja Rani, S&H-HOD 
Dr. G. Sita Madhavi, MBA-HOD 

Special Invitees:

Prof. K Somasekhara Rao-Dean Student Affairs
Dr. T Rajamohan-Dean Admin 
Dr. Vijaya Gunturu- Dean Academics

Cc to: Principal/Secretary for kind information


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CENTRAL LIBRARY

Date: 11/05/2018

MINUTES OF MEETING

Attendance Sheet

Venue: Board Room

Date & Time: 11.05.2018 at 2PM

Sno	Name of the Staff		Signature
1	Dr. B. Srinivas-Professor in ME Dept	Coordinator	
2	Dr. S. Nagenender Kumar, CSE -HOD	Member	
3	Dr.B. Hari Kumar, ECE-HOD	Member	
4	Dr. T .Siva Prasad, ME-HOD	Member	
5	Dr. D. Radhika,EEE-HOD	Member	
6	Dr. K. Ramachandra Reddy,CE-HOD	Member	
7	Dr.G. Neeraja Rani,S&H- HOD	Member	
8	Dr.G. Sita Madhavi,MBA-HOD	Member	
9	Prof.K .Somasekhara Rao, Dean Student Affairs	Special Inviter	
10	Dr. T. Rajamohan, Dean Admin	Special Inviter	
11	Dr.Vijaya Gunturu, Dean Academics	Special Inviter	
12	Mr. S Chinnappanaiadu, Librarian	Convener	

CONVENER

COORDINATOR



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Library Advisory Committee

Date: 30/04/2018

CIRCULAR

To
The Members of Library Advisory Committee
GCET

Sub: Library advisory committee Meeting for the first semester of academic year 2018-19-Reg.

The Library Advisory committee meeting is scheduled on 04.05.2018 at 2 PM in Board Room to discuss the requirements of library for the first semester of academic year 2018-19. All the committee members are requested to attend the same

The following agenda has been proposed and the committee members are requested to give their opinions/views.

Agenda Points:

1. Purchase of books for the first semester of academic year 2018-19
2. Separate reference section
3. Exam Time tables and Previous Question papers send to central Library
- 4 Digital Library problems
- 5 Any other suggestions


Dr. Bura Sreenivas
Coordinator-LAC


S. Chinnappalanaidu
Convener-LAC

Committee Members:

Dr. S. Nagender Kumar, CSE-HOD *K/m*
Dr. B. Hari Kumar, ECE-HOD *H*
Dr. T. Siva Prasad, ME-HOD *Nar*
Dr. D. Radhika, EEE-HOD
Dr. K. Ramachandra Reddy, CE-HOD *for handling*
Dr. G. Neeraja Rani, S&H-HOD *for handling*
Dr. G. Sita Madhavi, MBA-HOD *Sleuth*

Special Invitees:

Prof. K Somasekhara Rao-Dean Student Affairs
Dr. T Rajamohan-Dean Admin *for*
Dr. Vijaya Gunturu- Dean Academics

Cc to: Principal/Secretary for kind information



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2017+18 11-Sem



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CENTRAL LIBRARY

Date: 21/04/2018

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 30.12.2017

AGENDA POINTS	RECOMMENDATION	ACTION TAKEN
1. Purchase of books for the II Semester of Academic Year- 2017-18	<ol style="list-style-type: none"> Books may be purchased in proportionate to the budget allocated for all the departments except for Civil Engineering For Civil Engineering department. More books than proportionate quota may be purchased in order to meet AICTE/UGC requirements 	<p>Required books for the II Semester of the Academic Year - 2017-18 are completely purchased.</p> <p>This academic year 1354 volumes are added.</p> <p>Proportionately more volumes are purchased for the Civil engineering department and thus the action is completed</p>
2. Journals Subscription for the calendar year- 2018	<ol style="list-style-type: none"> Subscription may be renewed for UGC approved journals and the number can be maintained to meet AICTE requirements Journals not approved by UGC need not be renewed Journals from ASME, ASCE and ELSEVIER may be subscribed 	<p>The subscription of print journals (155) for the calendar year 2018</p> <p>The subscription of e-journals packages IEEE, DELNET, K -Hub engineering library and British library Membership has taken and thus the action is completed.</p>
3. Any Other Suggestions	<ol style="list-style-type: none"> A Copy of contents of subscribed journals to be circulated on their arrival to the respective departments to increase the readability of journals by the faculty and the students It is proposed to maintain hard copies of previous examination question papers in the library for the access of students and faculty 	<p>The subscribed journal's list and the journals content alerts send to the mails of all departments and thus action is completed</p>

CONVENER



COORDINATOR

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs

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9/24/18

GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY
Cheeryal (V) Keesara (M), Medchal (D), Hyderabad-501301

DATE: 30.12.2017

MINUTES OF MEETING

Ref: OGP/ICM/CAY/DLC-109

File: Retention: 3Y

NATURE OF MEETING	LIBRARY ADVISORY COMMITTEE	
VENUE	BOARD ROOM	
CONVENED ON (DATE)	30/12/2017	
LIST OF MEMBERS INVITED TO ATTEND	Dr. B.Sreenivas - Professor in ME Dept Dr. S. Nagendra Kumar - CSE HOD Prof. K Somasekhara Rao - Dean Student Affs Dr. G .Neeraja Rani - S&H HOD Dr. J. Parthasaradhi – Professor of MBA Dr. K Ramachandra Reddy- CE HOD Dr. Aruna Bharathi – Professor of EEE	
LIST OF MEMBERS UNABLE TO ATTEND	Dr. T. Sivaprasad-ME HOD Dr .D. Radhika- EEE HOD Dr. G. Sita Madavi -MBA HOD Dr. T. Rajamohan- Dean of Admin. Dr. Vijaya Gunturu- Dean Academics	
CHAired BY	Dr. B. Sreenivas - Coordinator	
COPIES CIRCULATED TO	Principal, Secretary, HODs, Dean-Admn., I/Cs and A.O.	
AGENDA POINTS	DETAILS OF DISCUSSION	RESPONSIBLE PERSON
Purchase of books for the Semester-II of Academic Year- 2017-18.	1. Books may be purchased in proportionate to the budget allocated for all the departments except for Civil Engineering 2. For Civil Engineering department, more books than proportionate quota may be purchased in order to meet AICTE/UGC requirements	Librarian Books may be purchased within two weeks after financial approval.



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<p>Journals Subscriptions for the academic year -2018</p>	<ol style="list-style-type: none"> 1. Subscription may be renewed for UGC approved journals and the number can be maintained to meet AICTE requirements 2. Journals not approved by UGC need not be renewed. 3. Journals from ASME, ASCE, and ELSEVIER may be subscribed. 	<p>Librarian</p> <p>The Journals subscription may be processed during 2nd week of January 2018.</p> <p>A requisition form may be sent by librarian to all HoDs to recommend the titles of new journals that may be added to library from ASME, ASCE and Elsevier etc.</p>
<p>Any other Suggestions</p>	<ol style="list-style-type: none"> 1. A copy of Contents of Subscribed Journals to be circulated on their arrival to the respective departments to increase the readability of journals by faculty and students 2. It is proposed to maintain hard copies of previous examination question papers in the library for the access of students and faculty 	<p>Librarian</p> <p>The action may be initiated for the arrivals of January 2018 onwards</p> <p>To co-ordinate with Exam branch</p>


Convener



Coordinator

To

 Chairman/Principal- For kind information

Cc: Deans/HODs/I/Cs




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GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY

CHEERYAL(V) KEESARA(M) MEDCHEL(D)501301

CIRCULAR

Dt:27.12.2017

Sub: College Library Advisory committee meeting for the AY 2017-18-SEM-II Reg.

The Library Advisory committee meeting is scheduled on 30.12.2017 at 2PM in Board room. All committee members are requested to attend the same.

Agenda:

The following agenda has been proposed, The committee members are requested to give their opinions/views

Agenda points: 1 .Purchase of books for II Semester for the Academic year of 2017-18

2. Journals Subscription for the Academic year of 2018

3 Web Based OPAC (Online Public Access Catalogue)

4 Any other suggestions for the development of Library



S.Chinnappalanaidu

Convener

Committee Coordinator: Dr.B.Srinivas-Professor in ME Dept

Committee Members: Dr. S. Nagender Kumar-CSE HOD

Prof. B . Hari Kumar-ECE HOD

Dr. T. Siva Prasad-ME HOD

Ms. D. Radhika-EEE HOD

Dr. G .Neeraja Rani-S&H HOD

Dr.Sita Madhavi-MBA HOD

Dr. K Ramachandra Reddy- CE HOD

Special Invite to:

Prof K Somasekhara Rao- Dean Student Affairs

Dr T Rajmohan- Dean Admnin

Dr Vijaya Gunturu- Dean Academics

Copy to : Principal/Secretary for kind Information



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GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY

CHEERYAL (V), KEESARA (M), R.R.DIST.

CENTRAL LIBRARY

LIBRARY ADVISORY COMMITTEE

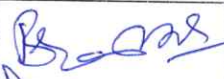
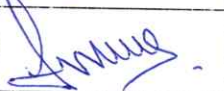

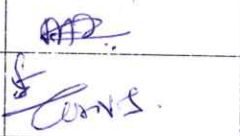
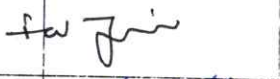


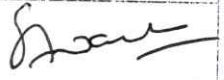
MINUTES OF MEETING

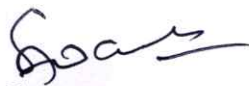
Dt.30-12-2017

ATTENDANCE SHEET



Venue: Board Room

Time: 2PM

S.No	NAME OF THE STAFF		SIGN.
1	Dr.B.Srinivas-Professor in ME Dept.	Coordinator	
2	Dr.S.Nagender Kumar-CSE HOD	Member	
3	Prof.B.Hari KUMAR ECE HOD	Member	
4	Dr. T.Shiva Prasad-ME HOD	Member	
5	Ms.D.Radhika-EEE HOD	Member	
6	Dr.G.Neeraja Rani-S&H HOD	Member	
7	Dr.G.Sita Madhavi-MBA HOD Dr. J. Padma Sankarini Prof of MBA.	Member	
8	Dr.K.Ramchandra Reddy-CE HOD	Member	
9	Prof.K.Somasekhara Reddy-Dean Student Affairs	Special Inviter	
10	Dr.T.Rajmohan-Dean Admin	Special Inviter	
11	Dr.Vijaya Gunturu-Dean Academics	Special Inviter	
12	Mr.S.Chinnappalanaidu-Librarian	Convener	


Convener




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Coordinator
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CENTRAL LIBRARY

Date: 26/10/2018

ACTION REPORT

Herewith an action report is presented followed by the recommendations of the library advisory committee during the meeting held on 11.05.2018


AGENDA POINTS	DETAILS OF DISCUSSION	TAKEN ACTION
1. Purchase of books for the semester -I of Academic Year-2018-19	1 Books may be as text book ratio 1:4 and reference title: Maximum of 5 copies 2 All HODs Asked for the list of title per volumes that are available in the central library	1. The Academic Year -2018-19 Sem -I Required books purchased completed. this academic year Added volumes- 1319. 2. The list of Purchased documents send to concerned departments Action Completed
2 Problems of server in digital Library	Digital library server found to be inaccessible due to network problem	The issue was discussed with CSE HOD- Dr. S.Nagender Kumar and the problem is resolved. Action Completed
3. Copies of Question papers and time tables for central library	Librarian requested the exam branch for copy of all external mid exam question papers and time tables for the circulation of central library It is proposed to maintain hard copies of previous examination question papers in the central library for the access of students and faculty	A letter has been sent to exam branch and the Previous question papers are available in central library. Action is completed
4. Any other suggestions	A hard copy of subscribed journals to be circulated to the respective departments to increase the readability of journals by faculty	Abstracts of subscribed journals along with hard copies of previous journals are sent to respected departments and thus the action is completed


CONVENER

Cc to:
Secretary/Principal- For kind information
Deans/HODs/I/Cs


COORDINATOR




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2016-17

GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY
Cheeryal (V) Keesara (M), RR Dist.

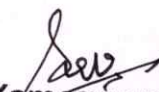
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CIRCULAR

Subject: College Library Advisory Committee meeting for the A. Y. 2016-17-SEM-II –Reg.







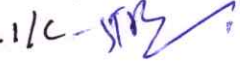


The Library Advisory Committee meeting is scheduled on 22.11.2016 at 2 P.M.in Board room. All committee members are requested to attend the same.

Encl. Agenda



S.Kameswara Rao
(Convener)

Committee Coordinator: Prof. K.Somasekhara Rao - Dean -Student affairs 

Committee members:

Dr. S.Nagender Kumar	CSE- HOD	
Dr. P.Srihari	ECE - HOD	
Dr. Devaiah	ME -I/C HOD	
Dr. Sudha Radhika	EEE-HOD	
Dr. G.Neeraja Rani	S&H-HOD	
Dr. K.Srinivas	IT- HOD	
Dr. J.Pardha saradhi	MBA-HOD	
Prof. S.Tirupathi Rao	CIVIL - HOD -I/C	
Special Invitee: Dr. P.Ram Mohan Rao	Dean- Academics	
Dr. T.Rajmohan	- Dean Admin	

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Cheeryal (V) Keesara (M), RR Dist.

CENTRAL LIBRARY

The following agenda has been proposed the committee members are requested to give your opinions/views.

AGENDA POINTS

1. Incorporation of reference section
2. Department libraries Lost of books *in the Dept. library*
3. Subscription of Journals for *for* 2017
4. Purchase of books for A.Y.2016-17 SEM-II
5. Any other suggestions for development of library


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CENTRAL LIBRARY- MINUTES OF MEETING

Date and time of the meeting: 22.11.2016(2:00 p.m)

Ref: OGP/ICM/CAY/DLC-109

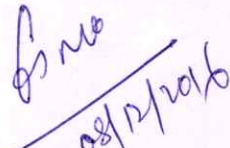
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NATURE OF MEETING	LIBRARY ADVISORY COMMITTEE	
VENUE	BOARD ROOM	
CONVENED ON (DATE)	TWICE IN A ACADEMIC YEAR	
LIST OF MEMBERS INVITED TO ATTEND	Dr. P.Srihari, Dr.Sudha Radhika Dr. M.Devaiiah Dr.J. Pardha Saradhi Dr.K.Srinivas, Prof. S.Tirupati Rao Dr.T.Rajmohan, Dr. P.Rama Mohan Rao	
LIST OF MEMBERS UNABLE TO ATTEND	Dr.G. Neeraja Rani	
CHAIRD BY	Prof. & Dean-Student affairs K.Somasekhara Rao	
COPIES CIRCULATED TO	Principal, Secretary, HODs, Deans, I/Cs	
AGENDA POINTS	DETAILS OF DISCUSSION	RESPONSIBLE PERSON AND TARGET DATE
1. Incorporation of reference section.	Detailed discussion was held. Separate reference section for staff is emphasized and it has to be a closed structure like cubicle.	Separate note must be initiated to the Principal/ Secretary from library for necessary approval.
2. Loss of books from the department libraries.	Lost books from department libraries come to the discussion. All the HODs expressed the need for the right off of lost books. They also assured that they will take necessary precaution to prevent any further loss.	HODs
3. Subscription of journals for the year 2017.	Recommendations for renewal of subscription journals for the calendar year 2017, Is also discussed HODs are going to send the lists of required journals.	HODs 30.12.2016

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<p>4. Purchase of books for even semester.</p>	<p>Required books and their details also have come to discussion for the 2nd semester and all the HODs have agreed to list down the requirement and send the same to the librarian for procurement.</p>	<p>HODs Within 2 weeks</p>
<p>5. Establish in audio visual class room</p>	<p>HODs suggested for audio visual class room in the library for their use. All are the opinion, That it is useful for the student and staff.</p>	<p>Separate note to be initiated to the Principal/ Secretary from library I/C</p>
<p>6. Any other suggestions</p>	<ol style="list-style-type: none"> 1. Librarian requested for the 2nd semester time tables to the library. Dean academics agreed for the same. 2. Issue of journals to the staff is also requested by the HODs. Librarian expressed he can issue the journals after the permission from Principal/Secretary 	<p>Dean Academics Librarian</p>


CONVENER


COORDINATOR

To
Chairman/Principal - for kind information
Cc: Deans/HODs/I/Cs





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2016-17-11 Sem

GEETHANJALI COLLEGE OF ENGINEERING AND TECHNOLOGY
Cheeryal (V) Keesara (M), Medchal (D), Hyd-501301

Date: 22.03.2017.

ACTION TAKEN REPORT

Action taken Report of the issues discussed in meeting held on 22.11.2016.

AGENDA POINTS	DETAILS DISCUSSION	ACTION TAKEN
Purchase of books for even semester.	Required books and their details also have come to discussion for the 2 nd semester and all the HODs have agreed to list down the requirement and send the same to the librarian for procurement.	Respective departments submitted the list of books required for the semester. Action completed
Subscription of journals (Print & on-line) for the year 2017.	Recommendations for renewal of subscription journals for the calendar year 2017, Is also discussed HODs are going to send the lists of required journals.	The subscriptions of print journals (218) for the year 2017 are completed. The subscription for e-journals packages IEEE, DELNET, INFOTRACK ENGINEERING COLLECTION and NDL is made as per the chairman direction.
Loss of books from the department libraries	Lost books from department libraries have come to the discussion. All the HODs expressed the need for the right off of lost books. They also assured that they will take necessary precaution to prevent any further loss.	Permission to write-off the lost books from the departmental libraries has been approved by the authorities to carry out the same
Incorporation of reference section.	Detailed discussion was held. Separate reference section for staff is emphasized and it has to be a closed structure like cubicle.	The issue was discussed with secretary; it is structural change hence it was kept at abeyance.

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<p>Establish in audio visual class room</p>	<p>HODs suggested for audio visual class room in the library for their use. All are the opinion, That it is useful for the student and staff.</p>	<p>The issue was discussed with authorities, ever since it is an audio visual incorporation hence the present computer section of the library is suggested for the utilization.</p>
<p>Any other suggestions</p>	<p>Librarian requested for the 2nd semester time tables to the library. Dean academics agreed for the same.</p> <p>Issue of journals to the staff is also requested by the HODs. librarian expressed he can issue the journals after the permission from Principal/Secretary</p>	<p>Department HODs/ I/Cs are providing copy of timetables to library.</p> <p>Issue of journals is also approved orally; the same has been initiated already.</p>

[Signature]
 CONVENER

[Signature]
 22/3/2017
 COORDINATOR

To
 Secretary / Principal – For kind information
 Deans / HODs / I/Cs *[Signature]*

[Signature]
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